



BUKÁS-LOÓB SA DIYÓS

COVENANT COMMUNITY

A Private Lay Association of the Faithful, Archdiocese of Newark, NJ

Divine Mercy Parish, 244 Central Ave. Rahway, NJ 07065
Exempt Organization # 223-562-129-000

COMPLIANCE CHECKLIST for VOLUNTEERS

NAME: _____

BLD Affiliation: _____

Ministry: _____

<u>Item No.</u>	<u>Requirement</u>	<u>Done</u>	<u>Date</u>	<u>Received/ Filed</u>
<u>1</u>	Volunteer Application Form - completed		/ /	
<u>2</u>	2019 Code of Conduct – read and receipt signed		/ /	
<u>3</u>	Background Check - done and cleared		/ /	
<u>4</u>	PGC Workshop - certificate		/ /	

NOTE:

1. All above data will be kept confidentially, at a secured place.
2. The volunteer may access and review **ONLY** his/her own file.
3. Unless revised, nos. 1 and 2 are done only once.
4. No. 3 is valid for 5 years; can be done personally by the volunteer or by the office of the BLD DCS for Management.
5. No. 4 is valid for 5 years; renewal/re-training can be done by physically attending a PGC workshop before expiration of current certificate, or by periodically reading Virtus articles on-line, and requesting a printable on-line certificate, once a year.

“Amen, I say to you, whatever you did for one of these least brothers of mine, you did for me.” (Mt 25:40)